

Holiday Hideaway Association
July 27, 2014
Board of Directors Meeting
Guemes Library @ 11:30 a.m.

The meeting was called to order at 11:30 a.m. by Vice-President Larry Bohall.

Members Absent were Sharon Schlittenhard with notice and Sharon Hughlitt, without notice.

Members Present: Larry Bohall, Bill Rainwater, Gary Rainwater, David McKibben, Wendell Phillips, and ex officio member Cas Hancock.

Minutes for the June 1, 2014 Board Meeting: motion was made, seconded and passed to approve the minutes as presented.

Bill Rainwater presented the Treasurer's Report: Expenses since the last meeting were \$75.00 for bookkeeping; \$97.00 for lien filing fees and mileage to the court house; Bill paid the Annual Corporate renewal fee of \$10.00 online with his credit card. Motion was made seconded and unanimously passed to allow Bill to sign his own reimbursement check in the amount of \$10.00. Art and Carol Terrana donated \$60.00 for a new picnic table at Cook's Cove. Bill and Gary will get together to get this done. Motion was made, seconded and passed to purchase a sturdy, appropriate new table and use the \$60.00 donation to help pay.

Association Bank Balance as of June 30, 2014 is \$13,556.75.

Association Business

Old Business:

Concerning the Beautification of Association properties, Larry reported that: the gully on the left side of the gate @ Cook's Cove needs to be improved for drainage and that replacement of missing gravel should be done with 5/8s or fines. He suggests that a tall, sturdier pole be installed when the gate is replaced; Long Bay has no concerning issues at this time but will be monitored; Deadman's Bay trail has been cleaned. Larry also stated that Dixon Elder had been the volunteer who planted new flowers around and that Drew Norton had volunteered to do the weeding around the "chicken-foot" at no charge.

Cas reported that she had not received a response from Laura Saunders concerning the Board's proposed gift to a charity in honor of her late husband, Bruce. Cas will send an additional request in a month or so.

New Business:

Larry expressed his concern over the fire dangers of allowing fireworks at Cook's Cove (and elsewhere) during 4th of July celebrations, especially the use of the large, long-lasting balloons. It was suggested that the Board contact Gerry Francis, Interim Fire Chief, to see what the GIVFD regulations are. The Board would like to prohibit aerial fireworks or at least to prohibit shooting anything off the hill because of the ever-growing fire danger to surrounding properties. Note to this effect will be made in the Water Spout newsletter and, if possible, on the Association's LineTime webpage. The most we may be able to do is limit fireworks activities to the beach, but the Board would prefer to eliminate fireworks all together. That issue will be placed on the Agenda for the next Annual Membership Meeting.

Larry also expressed his desire to further investigate the formation of an official Fire Wise Community for Holiday Hideaway. Cas will e-mail the Skagit Conservation District contact (Jenny Hinderman) information to the Board.

Water Company Business:
Old Business:

Gary and Cas reported on the Engineer Bid-Walk-through last Friday (July 25th) for the Main extension on pressurized portion of system. Two contractors attended. We discovered that there is a portion of the waterline (2-inch PVC running under Joyce-Bob Lane) that is badly deteriorated and should be added to the construction project. The line should be moved from the middle of the roadway to the utility easement when it is replaced and the road surface needs to be re-graveled. The approximate cost would be \$2000-\$3000. The Board agreed that the improvement should be made as long as the contractor is working on that line. During the discussion of this project, Larry requested that a map of the shut-off valves be made available for all Board volunteers so they could at least turn off the mains in case of an emergency and the Operator(s) are not immediately available. Cas stated that there is an Emergency Response Plan (ERP) in the Pumphouse and a large map of all valves and hydrants is posted on the wall. She will ask the Engineer if we can get smaller printouts of the map for each Board Member to have readily available (add to their personal copy of the ERP). Larry also requested the code for the key-lock-box on the pumphouse. Cas will e-mail that information to the Board.

Cas reported a request for a Water Share for a lot on Holiday Blvd. That parcel is outside of our Retail Service Area (RSA). H2W will need permission from the County and State to provide service outside the RSA. The lot has an existing 1.5 gpm well on the parcel that could be used as a bargaining chip in our discussions with the regulators, as acquiring the water rights associated with that well would allow H2W to serve 3 additional homes within the existing RSA. H2W has been instructed to find additional water sources to increase the amount of water rights (and/or storage volume) the Water Co owns in order to serve all of the parcels already within the RSA. The Board agreed to have Cas investigate the possibility of making this arrangement with the lot owners.

Cas reported a request for meter installation by the Jeffers' @ Shaw and Hideaway.

Cas requested (and received) clarification that the recent revisions done on the Water Policy Manual concerning Excessive Rates charges and Excessive water usage billing policy does meet the billing process that has been in place since the purchase of the Water Company.

Tama Campbell-Krapf's schedule for operator certification exam is set for some time in August. All of the paperwork has been completed and she just needs to make an appointment for the exam.

Cas reported that she needs to write a letter to Nancy Feagin @ DOH regarding Tank 2 Construction postponement. With the sale of only one water share, we do not yet have the funds to begin construction of this storage tank. There is a time limit set for completion of construction after approval of a project. That time is running out and without an extension, H2W will have to pay again for approval of the project. The Board agreed that a 5-year extension would be reasonable and that Cas should send the appropriate request to DOH.

Review of the income and expenses for the first half of 2014 shows that H2W is on track with wages, salaries, other expenses and income. Cas reported that Aaron Callero is now on the payroll as an assistant for the field staff when needed.

Accounts receivable is in line and much improved over the last two years. Cas requested permission to move forward to the foreclosure process with the most delinquent property. H2W has received absolutely no response from the owner regarding the "buy-back" offer for the water share.

The Board directed Cas to send a certified letter stating that foreclosure would begin on September 16, 2014 if we do not receive, in our office, either payment in full or a signed agreement for buy-back of the share to H2W by September 15, 2014. The letter is also to include the warning that the foreclosure process includes attorney and collection fees added to the debt.

H2W Bank account balances as of June 30, 2014:

Checking -	\$ 677.57
Money Manager -	\$105,065.11
Capital Improvement -	<u>\$ 81,900.91</u>
Total	\$ 187,643.59

All bills are current. 2nd Quarter transfer of funds from Money Market to Capital Improvement had not been done by June 30.

Wendell Phillips requested information concerning the use of rainwater collection barrels. Cas will forward all information she has available.

There being no further business to come before the Board, a motion was made, seconded and passed to Adjourn at 12:55 p.m.

Next Meeting Date: **September 7, 2014** Time: **11:30 a.m.**

Respectfully,



Cas Hancock
Recording Secretary